### Ambe Durga Education Society's

# Dadasaheb Balpande College of Pharmacy (DBCOP)

Near Swami Samarth Mandir, Besa, Nagpur-37

## **Mentor Mentee Policy**

#### INTRODUCTION

Mentoring is a process of closely observing the students for their progress towards their overall development. Mentoring allows students to learn from one another and facilitates the transmission of knowledge. Mentoring, rather than developing specific academic abilities or information, focuses on building confidence and relationship, developing resilience and character, and raising expectations. Therefore, the concept of mentoring has been evolved, developed, and enforced at Dadasaheb Balpande College of Pharmacy as an essential ingredient of teaching—learning process.

The mentors are faculty members who not only teaches the courses but guide the students in their academic and professional pursuit. The policy of mentoring endeavors to train the students in such a way that they can use their full potential. It is a relationship of trust and confidence between teacher and student. This policy ensures overall personality development.

#### **OBJECTIVES**

The objectives of this policy are as follows:

- 1. To enhance the capability and competency of students in their academic pursuit.
- 2. To encourage them to be competitive.
- 3. To train them in advocacy skill, minimize absence in class.
- 4. To create harmonious relations with faculties, seniors as well as friends.
- 5. To encourage an academic environment.
- 6. To encourage them in extracurricular activities.
- 7. To encourage them to visit other institute and participate in various competitions.
- 8. To minimize grievances and resolve the issues amicably.
- 9. To motivate students for legal aid for social causes.



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## ROLES AND RESPONSIBILITIES OF MENTORS

- 1. There shall be monthly two mentoring session of each mentee.
- 2.Mentor shall establish trust-based relationship with students.
- 3.The assessment of student learning, attendance, health, subject understanding, inter personal relations, exam marks in papers, internship, career perspectives, and hobbies.
- 4. The Mentor will record in the format different issues and it shall be discussed and resolved.
- 5. Execution of directions issued by higher authorities on overall development of students.

## ROLES AND RESPONSIBILITIES OF MENTEE

- 1.To attend mentoring session as per the schedule of the mentor
- 2. Share any grievances and difficulties with the mentor freely without hesitation.
- 3. Cooperate with the faculty mentor and treat them with respect.
- 4. Develop good inter-personal relation with students, office staff and faculty member.

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